

# DAKOTA RIDGE METROPOLITAN DISTRICT

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Greenwood Village, CO 80111  
Phone: 303-779-5710  
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## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** November 6, 2024

**TIME:** 6:00 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzRiNjVIMTYtNjM3Yy00NGI4LWExMGUtYTE1NWl3N2NjZmE5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzRiNjVIMTYtNjM3Yy00NGI4LWExMGUtYTE1NWl3N2NjZmE5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 381 352 7#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Chelsea Green	President	May 2027
Pat Iffrig	Treasurer	May 2025
Lisa Albers	Assistant Secretary	May 2025
Eric Harris		May 2027
Carla Hawkins		May 2027
Denise Denslow	Recording Secretary	n/a

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Consider election of officers:

President:  
Secretary:  
Treasurer:  
Assistant Secretary:  
Assistant Secretary:

- E. Review and consider approval of minutes from the July 10, 2024 regular meeting (enclosure).
- F. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- G. Insurance Discussion
  - 1. Authorize renewal of membership in the Special District Association for 2025.
  - 2. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
  - 3. Review and consider approval of worker's compensation for 2025.

## **II. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of payment of claims in the amount of \$40,753.44 (enclosure).
- B. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form ("Certification"), designate signer of Certification, and direct District Manager to file the Certification with the Board of County Commissioners and other interested parties (deadline December 6, 2024).
- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.
- G. Consider appointment of District Accountant to prepare 2026 Budget.
- H. Discuss statutory requirements for an audit. Review and consider approval of engagement letter with BiggsKofford to prepare the 2024 Audit (enclosure).

**III. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
- C. Review and consider approval of Bill of Sale for conveyance of public improvements to District.
- D. Ratify approval of Change Order No. 1 to Service Agreement for Snow Maintenance with Environmental Landworks Company, Inc. (enclosure).

**IV. DIRECTOR MATTERS**

**V. MANAGER MATTERS**

- A. Update on trash and recycling services.
- B. Designate website compliance coordinator.
- C. Discuss accessibility matters, including appointing a Compliance Officer, posting notices and Accessibility Statements and establish Website Accessibility Committee to review proposals of website accessibility vendors, if necessary (enclosure).
- D. Review and consider approval of Special Districts Statements of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services, Billing Services and Management Services (enclosure).

**VI. COVENANT ENFORCEMENT / DESIGN REVIEW**

- A. Update on design review applications and covenant enforcement violations.

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**There are no regular meetings scheduled for the remainder of 2024.**